



**\*BYLAWS OF THE  
WESTERN NEW YORK SECTION  
OF THE  
AMERICAN CHEMICAL SOCIETY**

**BYLAW I  
Name**

This organization shall be known as the Western New York Section (hereinafter referred to as the "Section") of the AMERICAN CHEMICAL SOCIETY (hereinafter referred to as the "SOCIETY").

**BYLAW II  
Objects**

Section 1. The objects of the Section shall be those of the SOCIETY as stated in the Charter and Constitution of the SOCIETY. In addition, the objects of this Section shall be to increase interest in chemistry by providing opportunities for its members to meet together to discuss subjects of chemical interest; by encouraging the dissemination of general chemical knowledge within its boundaries; by cooperating when desired in a professional advisory capacity with local civil officers and civic bodies; and by promoting the interests of the SOCIETY.

Section 2. Nothing in these bylaws shall be inconsistent with the Charter, Constitution and Bylaws of the SOCIETY.

**BYLAW III  
Territory**

The territory of the Section shall be that assigned to it by the SOCIETY.

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\*Effective April 1, 2013. Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the AMERICAN CHEMICAL SOCIETY. (C&B: [bylaws@acs.org](mailto:bylaws@acs.org); [www.acs.org/bulletin5](http://www.acs.org/bulletin5))

**BYLAW IV**  
**Members and Affiliates**

Section 1. The rolls of the Section shall include those MEMBERS, STUDENT MEMBERS, and Society Affiliates of the SOCIETY residing in the territory of this Section, provided that exceptions to this rule shall be made in conformity with the Constitution and Bylaws of the SOCIETY.

Section 2. Members and affiliates shall have such rights and privileges as are accorded them by the Constitution and Bylaws of the SOCIETY. A Society Affiliate may not vote for or hold an elective position, vote on Articles of Incorporation or bylaws of the Section, or serve as a voting member of the Executive Committee. Society Affiliates may be appointed as Committee Chairs and may serve on the Executive Committee in a non-voting capacity.

Section 3. The Section may have Local Section Affiliates as authorized in the Constitution and Bylaws of the Society. A Local Section Affiliate shall retain affiliate status only so long as payment is made of Local Section dues of not less than two dollars (\$2.00) per annum.

Section 4. Local Section Affiliates are entitled to all the privileges of membership in the Section, except they may not vote for or hold an elective position or vote on Articles of Incorporation or bylaws of the Section; a Local Section Affiliate may not serve as a member of the Executive Committee. Such Local Section Affiliates shall not be entitled to call themselves members of the SOCIETY, nor will they enjoy any of the privileges of such membership except that of affiliation with the Section.

**BYLAW V**  
**Organization**

Section 1. The officers of the Section shall be a Chair, a Chair-Elect, a Vice-Chair, a Secretary, and a Treasurer.

Section 2. The Section shall have Councilors and Alternate Councilors as provided in the Constitution and Bylaws of the SOCIETY.

Section 3. The Executive Committee shall consist of the Chair, the Chair-Elect, the Vice-Chair, the Secretary, the Treasurer, the Councilors and Alternate Councilors, the Editor and the Business Manager of the Section publications, four Members-at-Large, and the Immediate Past Chair.

Section 4. All officers, Councilors, Alternate Councilors, and other persons elected by the members, shall be chosen only from the MEMBERS of the SOCIETY who are also members of the Section. No one shall hold more than one elective office at any time, except that a Councilor or Alternate Councilor may also hold one other elective office.

**BYLAW VI**  
**Manner of Election**

## Section 1.

- a. The Nominating Committee shall provide as a minimum the following number of nominees for the positions indicated:
  - (1) One nominee for Chair-Elect;
  - (2) Two nominees for Vice-Chair;
  - (3) Two nominees each for either Secretary or Treasurer, depending upon which is to be elected that year;
  - (4) As many nominees for Councilors as there are Councilors to be elected;
  - (5) As many nominees for Alternate Councilors as there are Alternate Councilors to be elected; and
  - (6) Two nominees for each of two Members-at-Large of the Executive Committee. Both of the nominees for one of these positions shall either reside in or have their place of business in the Buffalo District, which shall consist of Erie County; both of the other nominees shall reside in or have their place of business in the Niagara District, which shall consist of Niagara and Welland Counties.
- b. The Nominating Committee shall gain the consent of all nominees to serve in the capacity for which they are nominated, and present its slate in the September issue of the Section publication. The Secretary of the Section shall read the report of the Committee at the September meeting. After the reading of the report, nominations may be made by the membership present, providing such nominations receive two seconds, or nominations may be conveyed to the Secretary of the Section, provided that each nomination is supported in writing by three members of the Section. Nominations must be submitted to the Secretary with a 100–200 word biography not later than the day of the September meeting. No name shall be placed in nomination without the consent of the nominee. The Secretary of the Section shall arrange for the publication of the complete report of the Nominating Committee, including the biographies, and all other nominations in the October issue of the Section publication.
- c. In October, the Secretary of the Section shall distribute to all members of the Section a ballot showing all the nominations thereon. Balloting procedures shall meet the requirements of (1) fair balloting that is open to all eligible voting members. (2) protection against fraudulent balloting. (3) ballot archiving and (4) the timely reporting and archiving of balloting results. Reporting and archiving of results shall be the responsibility of the Secretary of the Section.
- d. All valid ballots received by the Secretary of the Section before the first day of November shall be counted and/or validated by two Tellers, who shall have been appointed by the Chair or a designee. The Tellers must be members of the Section. The Chair or his/her designee shall supervise the counting of the ballots and shall report the results in writing no later than the November meeting of the Section.

- e. The candidates receiving the highest number of votes for these offices shall be declared elected to these offices. In case of a tie vote for any elective office, the Chair shall forthwith proceed to decide by lot between the candidates.

Section 2. The Editor and Business Manager of the Section publication shall be elected by the Executive Committee before July 15. These officers may be elected from the Executive Committee or from the membership of the Section, the election being based primarily on qualifications for the duties of editing and business management.

## **BYLAW VII**

### **Terms of Office**

Section 1. The term of office of Chair, Chair-Elect, Vice-Chair, Editor, and Business Manager shall be for one year, or until their respective successors qualify. The term of office of Secretary and Treasurer shall be for two years, and the election of a Secretary shall be on an alternate year to that in which a Treasurer is elected. The term of office of the Members-at-Large shall be for two years, two of the four members being elected each year, one from each district. The term of office of the above officers elected shall begin on the January 1 succeeding their election. The Section will operate on a calendar year basis.

Section 2. Councilors and Alternate Councilors shall be elected for a term of three years beginning on the January 1 succeeding their election, except as provided below:

Should the allotment of Councilors to the Section for any year be less than the number serving or elected to office, or should the number of Councilor vacancies to be filled by election in each of three consecutive years not be as evenly distributed as possible, the Secretary of the Section is empowered to drop one or more Councilors as required, or before an election, to adjust the terms for which Councilors are to be elected, with the Executive Committee's approval.

The rules laid down above for Councilors shall apply to Alternate Councilors also, insofar as they are applicable.

Section 3. The Editor and Business Manager of the Section publication, together with their assistants, shall assume their duties with the publication of the first January issue of the Section publication following their election.

Section 4. In the event of a vacancy in the office of Chair, the Chair-Elect shall assume the added duties of Chair for the unexpired term. In the event that the Chair-Elect is not able to assume the added duties of the Chair, the Vice-Chair shall do so. Next in succession shall be the Secretary and Treasurer, respectively. All other vacancies shall be filled by the Executive Committee by appointment, and any person thus appointed, except those appointed to the positions of Councilor and Alternate Councilor, shall serve out the unexpired term of the one being replaced; or, if the vacancy to be filled is a new one (e.g., an additional Councilor), the person appointed shall serve for the term specified by the Secretary of the Section with the consent of the Executive Committee, provided that this and all interim appointments to the positions of Councilor and Alternate Councilor shall serve only until the next annual election.

**BYLAW VIII**  
**Recall of Elected Officials**

Section 1. The elected officials of the Section (officers or elected Executive Committee members) are subject to recall for neglect of duties or conduct injurious to the SOCIETY. Recall procedures are not applicable to Councilors and Alternate Councilors elected by Local Sections.

Section 2. The recall of an official shall be initiated when a signed petition, indicating in writing the specific charges and reasonable substantiating evidence is submitted to the Chair from at least five voting members of the Section. In the event the Chair is the official in question, the Chair-Elect shall receive the petition and shall assume the duties of the Office of Chair with respect to this issue until the issue is resolved.

Section 3. The Chair shall, without delay, determine that the petitioners are aware of the gravity of their actions and the procedures to be followed. The Chair shall seek an alternate resolution to the problem and a withdrawal of the petition at this time. In the absence of a resolution to the problem, the Chair shall notify the members of the Executive Committee and call a special meeting within thirty days.

- b. The Executive Committee shall promptly continue the recall process or dismiss the petition as ill-founded or find an alternative solution to the problem. The Chair shall promptly inform the petitioners and the official of the decision of the Executive Committee.
- c. If the proceedings continue, the Chair shall assign the duties of the official to another MEMBER of the Section until the issue is resolved.
- d. If the proceedings continue, the official shall be offered an opportunity to answer the allegations in the petition before the Executive Committee.

Every reasonable effort shall be made to contact the official throughout this procedure. That effort shall include a certified letter to the last known address on the official SOCIETY membership rolls. Upon notification, the official shall have thirty days to make a written response to the allegations. The Executive Committee shall decide whether to proceed after studying the official's response. The Chair shall inform the official and the petitioners of the decision of the Executive Committee.

If no contact with the official can be made after a reasonable effort, the Executive Committee may remove the official in question with a two-thirds (2/3) vote of the remaining members.

- e. If the proceedings continue, the official shall choose one of the following options:
  - (1) The official may resign.
  - (2) The official may request a recall vote in the same manner as the original election, which must be consistent with the Section bylaws. The voting membership shall be informed, through brief written statements prepared by the Executive Committee

and the official, of the issues involved with the recall vote. Both statements shall be distributed to the voting membership before the vote is taken.

- (3) The official may request a hearing and a recall vote by the remaining members of the Executive Committee. A two-thirds (2/3) vote of the remaining members of the Executive Committee shall be required to recall the official.
- (4) The official may choose not to respond and thus forfeit the position.

Section 4. The vacancy provisions of these bylaws shall be used to fill a vacancy caused by a recall process. The membership of the Section and the Executive Director of the SOCIETY shall be informed of the results of the recall process and the replacement of the official.

## **BYLAW IX**

### **Duties of Officers and Executive Committee Members**

Section 1. The duties of the officers shall be those customarily performed by such officers, together with those responsibilities prescribed by the Constitution and Bylaws of the SOCIETY and by these bylaws and such other duties as may be assigned from time to time by the Executive Committee.

Section 2. The Chair of the Section shall serve as Chair of the Executive Committee and shall appoint the chairs of all committees authorized by these bylaws, except as otherwise provided, and of any other committees authorized by the Executive Committee. The Chair of the Section may also, if he/she desires, appoint one or more of the members (in addition to the committee chairs) of any or all of the committees authorized by the bylaws or by the Executive Committee.

The Chair supervises and helps to coordinate all Section affairs and activities and directs the overall operations of the Section. The Chair should provide leadership to the Section officers and to the committee chairs, and delegate authority and responsibility as broadly as possible.

The Chair presides at all Section meetings and, in most cases, at all sessions of the Executive Committee, which should be convened frequently to assure continuity in Section operations and to monitor and assess progress of ongoing activities.

Section 3. The Chair-Elect shall complete and submit the Section's Annual Report by February 15 to the Executive Director of the SOCIETY. The Chair-Elect shall act as Chair of the Planning Committee in charge of establishing the Section's program for the year following the Chair-Elect's term of office. The Chair-Elect shall also propose the budget for the following year, to be amended if necessary, and approved by the Executive Committee by August of the Chair-Elect's term of office.

Section 4. The Vice-Chair shall act as Chair of the Program Committee in charge of implementing the established program, planned by the previous year's Chair-Elect, as well as updating that program where necessary. The Vice-Chair shall monitor, in coordination with the Treasurer, that program costs remain within budgets.

Section 5. In addition to traditional secretarial duties, the Secretary has responsibility for handling liaison relationships between the SOCIETY and the Section. The Secretary maintains the membership list, reports results of Section elections and certifies Councilors to the Executive Director of the SOCIETY, handles most correspondence and member contacts, and keeps records.

In case a Councilor cannot attend a meeting of the Council, the Secretary shall endeavor to select an Alternate Councilor who can be present at the Council Meeting by asking Alternate Councilors in turn, first in order by seniority, then in order by the greatest number of votes received of like seniority.

Section 6. The Treasurer shall receive and deposit all funds to the Section, in the name of the Section, and shall disburse funds of the Section, with such disbursements to be submitted for approval of the Executive Committee at their next following meeting. The Treasurer shall assist in the formation of Section budgets, submit the Section's annual Treasurer's report, and request the Section's annual allotment from the SOCIETY.

Section 7. In case the Chair is absent from any meeting of the Executive Committee or of the Section, the Chair-Elect shall preside if able; if not, the Vice-Chair shall preside. Next in succession shall be the Secretary and Treasurer, respectively.

Section 8. The duties of Councilors shall be to attend meetings of the Council of the SOCIETY, and to represent the Section at such meetings. In the event that a Councilor is unable to attend a Council meeting, the Secretary of the Section shall be notified sufficiently in advance of the meeting so that an Alternate Councilor may be selected to represent the Section.

Section 9. The duties of the Editor and the Business Manager of the Section publication shall be those usually pertaining to these offices. The Business Manager shall submit a report on the funds of the Section publication at each meeting of the Executive Committee. Both the Editor and the Business Manager may suggest to, or request from, the Executive Committee the appointment of Assistant Editors or Assistant Managers.

Section 10. The duties of the Members-at-Large shall be to represent the county (or province), which they represent, at Executive Meetings. To effectively do this, they must be members of the Membership Committee. As members of the Membership Committee, they promote new memberships and encourage meeting attendance from the members of their county or province. They shall also serve as Chairs of various committees and perform such other duties as assigned by the Chair of the Section.

Section 11. The Executive Committee shall be empowered to act for the Section in all matters except that of the regular annual election of officers to fill the elective offices of the Section, and except the final adoption of amendments to these bylaws.

## **BYLAW X**

### **Duties of Standing Committees**

Section 1. Members of the committees of the Section shall be appointed by the Chair, unless otherwise provided in these bylaws, and shall serve until their successors are appointed.

Section 2. Appointments of the chairs of the various committees shall be made by the Section Chair not later than the end of December following the date of his/her election with the exception of the Tellers for the election, who shall be appointed at the October meeting of the Section. The Section Chair may appoint the personnel of any committee, unless otherwise provided in these bylaws, or may request that the committee chair select his/her own committee members.

Section 3. The Chair-Elect and Planning Committee shall be charged with the selection and securing of speakers and meeting places for the Section meetings of the next season, and with the provision of such other features of meeting programs as it shall consider desirable and practical.

Section 4. The Vice-Chair and the Program Committee shall secure the acceptance of speakers for dates assigned, as early as possible. The Vice-Chair and the Arrangements Committee shall be charged with the duty of providing a suitable meeting place for the Section and Executive Committee meetings, of arranging for dinners preceding meetings when such are desired, and of securing the equipment required for the program of the meetings.

Section 5. The Membership Committee shall have charge of the solicitation of new members and Society Affiliates for the SOCIETY, and of Local Section Affiliates for the Section. It shall also endeavor to persuade members and Society Affiliates who have fallen in arrears to renew their connection with the SOCIETY.

Section 6. The Publicity Committee shall be responsible for the supplying of news of the activities of the Section to local newspapers and to the appropriate SOCIETY publications. In particular, the Committee should supply announcements of coming meetings of the Section, and accounts of meetings held to the local newspapers.

Section 7. The Public Relations Committee shall study means of meeting effectively the civic responsibilities of the Section. It shall bring to the attention of the Executive Committee conditions and situations where the professional influence of the Section may be used to serve the public interest and shall make recommendations for suitable action.

Section 8. The Education Committee (which shall include Section members who are representatives of educational institutions) shall concern itself with the development and improvement of chemical education in the communities included in the Section.

Section 9. The Nominating Committee shall prepare a slate of nominees as provided elsewhere in these bylaws. At least one member of the Nominating Committee, not necessarily, however, its Chair, shall be a Past Chair of the Section, and said Past Chair member of the Nominating Committee shall be the most recent Past Chair available to serve on the Nominating Committee. The Nominating Committee shall consist of at least three members, none of whom are officers of the Section.

Section 10. An Auditing Committee shall audit, at least once each year, preferably at the beginning of the year, the books of the Treasurer, Business Manager of the Section publication, and any other officers or committees, to whom are entrusted any funds of the Section.



Section 11. The History Committee shall have charge of the records of the Section, and from time to time as directed by the Executive Committee shall issue supplements to the Fifty Year History published in 1955.

### **BYLAW XI Meetings**

Section 1. Regular Section meetings will normally be held in the months of February, March, April, September, October, November, and December. Regular meetings may be omitted; or additional meetings may be called by a majority vote of the Executive Committee. The date and time of meeting shall be determined by the Program Committee.

Section 2. The rules of order in the conduct of Section meetings, not specifically provided in these bylaws, shall be *Robert's Rules of Order Newly Revised*.

Section 3. Due notice of all meetings shall be sent to each member and affiliate of the Section. A quorum for the transaction of business at a Section meeting shall consist of two percent of the members of the Section. No business shall be conducted in the absence of a quorum.

### **BYLAW XII Local Dues**

All members of the Section, except those members in emeritus status of the SOCIETY, may be assessed voluntary annual Local Section dues as may be set by the Executive Committee of the Section. Dues for Local Section Affiliates are specified elsewhere in the bylaws.

### **BYLAW XIII Section Publication**

Section 1. The name of the official publication of the Section shall be the *NF=B Double Bond*.

Section 2. The Section publication is distributed free to members and affiliates of the Section. The subscription price of the Section publication to other persons shall be payable in advance. This subscription price shall be uniformly determined by the Editor and Business Manager of the *NF=B Double Bond*.

### **BYLAW XIV Schoellkopf Medal**

Section 1. A medal may be presented by the Section annually at its regular September or October meeting under the conditions hereinafter set forth. This medal shall be known as the Jacob F. Schoellkopf Medal in honor of Jacob F. Schoellkopf, Sr., a pioneer in the establishment of chemical industry on the Niagara Frontier and a distinguished public spirited citizen. The date of the founding of the medal shall be 1930 and the founding shall be for the purpose of giving encouragement and recognition to the spirit of research in industry. The award may be made by

the Jury, as set forth below, to the person who shall have made such contribution to the advancement of any of the objects, purposes, or activities now or hereafter fostered or promoted by the SOCIETY or its successors as to merit such award. Such contribution may consist of, but shall not be limited to, (a) a discovery pertaining to chemistry, (b) an invention of a plan, process, or device useful, valuable, or significant in the theory or practice of chemistry, and/or (c) distinguished services rendered to the Section or its successor. More specifically, the award shall, if possible, be made to someone who, while resident in the confines of the Section, has either published an outstanding piece of chemical research, or disclosed a valuable or significant process in a patent, or has made some particularly able contribution to the welfare of one's own corporation, which contribution may, perhaps necessarily, be held secret or partly confidential by the employers of the awardee, or the award may be made in recognition of unusually able chemical directorship in outlining industrial problems and planning methods of their solution. It is the sense of this bylaw that the foregoing description of the character of the contribution for which the award shall be made shall be liberally construed.

Section 2. The Jury of the Schoellkopf Medal Award shall consist of five voting MEMBERS together with the Secretary of the Section who shall act as Secretary of the Jury without a vote. The voting members shall be the Chair of the Section together with the four immediately preceding eligible Chairs of the Section or, if five MEMBERS thus eligible shall not be available, vacancies shall be filled by one or more members of the Section elected by the Executive Committee of the Section. The senior member shall be the Chair of the Jury except that in the event that this would require a member to serve as Chair for more than one term, the Jury in such circumstance shall elect its own Chair. The senior member shall be the MEMBER who first became Chair of the Section. By eligible is meant MEMBERS of the Section in good standing. Each member of the Jury except the Secretary shall have one vote. Three voting members shall constitute a quorum. The vote shall be cast by ballot. No votes shall be cast by proxy.

Section 3. The award shall be made by a majority vote of the Jury of Medal Award to an individual qualified as outlined above.

Section 4. Not more than one medal shall be awarded in any one year. In event of no medal being awarded in any year, the yield received from the medal fund for the purpose of striking the medal shall be added to the principal of said fund.

Section 5. The Jury of Medal Award shall meet on call of the Chair and shall conclude its consideration by the first day of June immediately preceding the award, and the individual to whom the award is to be made shall be notified thereof as soon as practicable after the selection.

Section 6. The recipient of the medal shall deliver, if possible, an address upon a subject approved by the Jury of Medal Award at the regular September or October meeting of the Section, at which meeting the formal presentation of the medal shall take place.

Section 7. The Jury of Medal Award of the Section shall have power to decide any question or questions not specifically covered by these rules.

Section 8. Nominations for medalist.

- a. During November, the Secretary of the Section shall notify industrial plants, educational and scientific institutions, and/or individuals within the territory of the Section, of the purpose of the Jacob F. Schoellkopf Medal Award, and to request nomination of any person who may be qualified by publications, patents, or by other contributions to receive this Award. Nominators shall be requested to name their nominee and to submit an outline of the nominee's work in as much detail as permissible to the Chair of the Jury of Awards or Secretary of the Section not later than the following June 1. It is recognized that much able, valuable, and unusual work that would ordinarily merit award, often because of the competitive nature of industry, is held confidential. The Medal Committee may therefore cooperate with an industrial concern in keeping confidential the basic work for which such award is given, provided the management of the industrial concern gives the Jury sufficient evidence upon which to base its selection.
- b. The Chair of the Section shall outline the conditions and purposes of the medal award at the regular September or October meeting of the Section and call for nominations from the regular membership.
- c. Announcements of the conditions of award and purposes of the medal shall be printed in the November or December issues of the official publication of the Section with request for nominations. All nominations as described above, shall be distributed to the Chair of the Jury of Award or the Secretary of the Section, and shall give complete information regarding the nominee and their qualifications for consideration.
- d. The members of the Jury of Medal Award may also submit nominations at any time. If any member of the Jury is nominated, the person nominated shall cease to be a member of the Jury until notified by the Chair of a change of status. If the Chair of the Jury becomes a candidate, the senior member of the Jury, as defined elsewhere in these bylaws, shall become Chair of the Jury of Medal Award.

Section 9. A suitably inscribed scroll signed by the members of the Jury of Medal Award shall be presented to the medalist with the medal.

#### **BYLAW XV Technical Societies' Council**

The Section may affiliate with the Technical Societies' Council of the Niagara Frontier in accordance with the provisions of the Bylaws of the SOCIETY.

#### **BYLAW XVI Dissolution of the Section**

Upon the dissolution of the Section, any assets of the Section remaining thereafter shall be conveyed to such organization then existent, within or without the territory of the Local Section, as is dedicated to the perpetuation of objects similar to those of the AMERICAN CHEMICAL SOCIETY, or to the AMERICAN CHEMICAL SOCIETY, so long as whichever organization is selected by the governing body of the Local Section at the time of dissolution shall be exempt

under Section 501(c)(3) of the Internal Revenue Code of 1954 as amended or under such successor provision of the Code as may be in effect at the time of the Section's dissolution.

## **BYLAW XVII**

### **Amendments to Bylaws**

The Executive Committee shall draft such bylaws, not in conflict with the Constitution and Bylaws of the SOCIETY, as may be necessary for the proper government of the Section. Such bylaws if confirmed by a two-thirds (2/3) vote of the members present at a regular meeting of the Section, shall become effective upon approval by the Committee on Constitution and Bylaws, acting for the Council of the SOCIETY. Such bylaws must be presented to the membership at some regular meeting prior to the membership vote, as an advanced announcement. At this announcement, the date of the actual vote must also be stated. Such bylaws again will be presented at the regular meeting, just prior to membership voting.

Sec. 1: A petition to amend the bylaws may be initiated by the Executive Committee, or by petition signed by at least 15 members or three percent of the members of the Section, whichever is larger. If the proposed amendment is approved by the Executive Committee, it shall, if practical, be submitted to the SOCIETY's Committee on Constitution and Bylaws for review. After any required changes are incorporated, and any recommended changes reviewed and accepted or rejected by the Executive Committee or a majority of the petitioners, the Secretary shall distribute the amendment(s) to each member of the Section when notice of the next meeting, or notice of a ballot on the amendment, is provided.

Sec. 2. If a proposed amendment is not approved by a majority of the Executive Committee, and if the petition is signed by at least 15 members or three percent of the members of the Section, whichever is larger, it shall, if practical, be submitted to the Committee on Constitution and Bylaws for review before being submitted to the membership of the Section. After any required changes are incorporated, and any recommended changes reviewed and accepted or rejected by a majority of the petitioners, the Secretary shall distribute the amendment(s) to each member of the Section when notice of the next meeting, or notice of a ballot on the amendment, is provided.

Sec. 3. At least two-thirds (2/3) of votes cast by members present at a regular meeting of the Section shall be required to approve the amendment.

Sec. 4. The Secretary shall distribute the outcome of the vote regarding the amendment(s) to the Section members and within one month, shall meet all requirements for submitting the results to the Committee on Constitution and Bylaws.

Sec. 5. Amendments to these bylaws shall become effective upon approval by the Committee on Constitution and Bylaws, acting for the Council of the SOCIETY, unless a later date is specified.